



Tuition Fee Payment Scheme

Effective as of:	2022/23 Academic Year
Revised on:	06/16/2022
Next revision date:	01/04/2023
Approved by:	Mr Abdul Ghafoor Ahmad, Head teacher

CONTENTS

Tuition Fee Payment Scheme.....1

Overview of Annual Tuition Fees.....2

Breakdown of Education Cost.....3

Resources Fee.....3

Sibling Discount Scheme.....4

Financial Assistance4

Frequently Asked Questions.....5/6

TUITION FEE PAYMENT SCHEME UPDATE – 2022/2023

We will now be collecting tuition fees online on a monthly basis with a direct debit fee plan via GoCardless. A place at the school for new applicants and existing students will be subject to signing up for the new fee plan. This will simplify administrative procedures for the school and make it easier for families to accommodate budgeting for their child's tuition fees as well.

A detailed breakdown and answers to your queries can be found in this booklet.

This new scheme will be implemented from the beginning of the 2022/2023 academic year with first payments due on the 1st of July.

OVERVIEW OF ANNUAL TUTION FEES

	MONTHLY INSTALLMENT AMOUNT*											ANNUAL AMOUNT PAID*
	CUMULATIVE PAYMENT* →											
	1	2	3	4	5	6	7	8	9	10	11	12
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
S1	200	400	600	800	1000	1200	1400	1600	1800	2000	2200	2400
S2	200	400	600	800	1000	1200	1400	1600	1800	2000	2200	2400
S3	222	444	666	888	1110	1332	1554	1776	1998	2220	2442	2664
S4	222	444	666	888	1110	1332	1554	1776	1998	2220	2442	2664
S5	244	488	732	976	1220	1464	1708	1952	2196	2440	2684	2928
S6	266	532	798	1064	1330	1596	1862	2128	2394	2660	2926	3192
	DEPOSIT											

*MONTHLY INSTALLMENT AMOUNT

*CUMULATIVE PAYMENT

*ANNUAL AMOUNT PAID

*DEPOSIT

*This is the amount **PAID ON THE 1ST BANKING DAY OF EVERY MONTH** by parent/guardian*

This is a breakdown of how much fees have been paid in total up to this month per child

This is the total annual amount paid by parent/guardian per child

*The 2 payments for JULY and AUG combined are **non-refundable** deposit payments.
New Students: This payment confirms their place after the admission procedure
Current Students: This payment confirms their place for the next Academic Year*

BREAKDOWN OF EDUCATION COST

This is a breakdown of the total cost for providing education to one student at Al Khalil College:

	AMOUNT PAID BY PARENT/GUARDIAN*	AMOUNT INCURRED BY SCHOOL		
		TOTAL TUITION FEE PER STUDENT*	AMOUNT RAISED BY SCHOOL*	PERCENTAGE SUBSIDISED*
S1	2400	4740	2370	50%
S2	2400	4740	2370	
S3	2664	5264	2632	
S4	2664	5264	2632	
S5	2928	5788	2894	
S6	3192	6312	3156	

****AMOUNT PAID BY PARENT/GUARDIAN***

This is the total annual amount paid by a parent / guardian per child

****TOTAL TUITION FEE PER STUDENT***

This is the total cost to educate one student incurred by Al Khalil College. It should be noted that parent fees contribute to half of the amount it costs to educate one student.

Parents wishing to pay for part/full of the AMOUNT RAISED BY SCHOOL on behalf of their child, can do so by selecting the relevant option in the application form.

****AMOUNT RAISED BY SCHOOL***

To make it financially viable, affordable and easily accessible for all parents, Al Khalil College raises the balance of each students tuition fees through charity fundraising

RESOURCES FEE*

		What is included?
S1	£30	Jotters and Stationery (all items will be given when needed)
S2	£30	
S3	£32	
S4	£32	
S5	£34	
S6	£36	

*The resource fee is **INCLUDED** in the fee paid by the Parent/Guardian. This is not a separate payment.

SIBLING DISCOUNT SCHEME

Al Khalil College offers a sibling discount scheme to families who have more than one child studying at the school.

Parents, who apply for and are accepted at Al Khalil College, will be eligible for a discount of 5% on each of their second and subsequent child's tuition fees.

If one of 2 or more siblings leaves, the sibling discount scheme will be reapplied accordingly.

This means that if only one child remains at the school, no sibling discount will be applied.

If two (of three) siblings remain, the second sibling will receive a 5% discount only.

The siblings discount will be applied in order of age with the eldest siblings considered to be the first. Any discounts will be applied to younger siblings in order of age.

Sibling in School	Discount awarded (on termly fees)
First	0%
Second	5%
Third	10%
Forth	15%

Sibling eligibility – There must be more than one sibling in the school. A sibling is classified as two or more children having one or both parents in common, i.e. a brother or sister.

Cousins – Cousins cannot be classified as siblings and are therefore not eligible for a Sibling Discount.

FINANCIAL ASSISTANCE

Al Khalil College offers a limited bursary scheme for eligible students. Part or full financial assistance will be offered to successful applicants on a competitive basis, Applicants will be means tested and awards will be based on financial need.

To apply, please ask for an application form from the school office or you can download it from <https://www.alkhalilcollege.com/admissions/>

Alternatively, you may email enquiries@alkhalilcollege.com

For more information about our fees structure please contact the school by email or telephone.

Frequently asked Questions

When are fees paid?

Fees are paid on the 1st banking day of every month.

How do I pay fees?

Preferred method of payment is via DIRECT DEBIT, set up by the Parent/Guardian payable to Al Khalil College on the 1st of every month. If a cash payment is to be made, please visit the school office.

Can I set up a standing order instead of Direct Debit?

We recommend setting up a direct debit to simplify administrative procedures ensure that payments reach Al Khalil College in an automated fashion on the same day every month. In a standing order, if there are insufficient funds in the account, the payment will not be sent through and will require the fee payer to manually transfer fees when sufficient funds become available. A standing order does not automatically re-attempt to make payment as soon as funds are available, whereas direct debit does.

What if I do not have enough funds in my bank to pay the direct debit?

It is the fee payer's responsibility to ensure that sufficient funds are available in the account to be debited before the monthly payment date. Al Khalil College will not be responsible for any penalty fees incurred by the fee payer for having insufficient funds.

Will I receive a receipt?

For payments made via DIRECT DEBIT and CASH, a receipt will be sent via SMS or EMAIL.

What are Al Khalil College Bank Details?

Bank Name:	Barclays
Account Name:	Al Khalil College
Account Number:	80686514
Account Sort Code:	20-33-96

What reference shall I put when making a monthly payment?

The reference should be clear enough for the school to recognise which student's fees are being paid. We advise that the Students first and last name / Class / Month being paid for are prioritised in the reference. For example, "Zaid Ahmad S3 July".

What if I have more than one child at the School? What shall I put as the reference?

We would advise that a separate payment is set up for each child to avoid any confusion. However, if this is not easily possible, one lump monthly payment should be made for all siblings, referencing their first names and class. For example, "Zaid S3 Maryam S4 July".

Can I pay my child's tuition fee in one lump sum?

Yes, on the condition that it is paid in full by the 1st banking day of July for the following Academic year. If this is not possible, the monthly instalment amounts must continue to be paid. If an arrangement has been made with Al Khalil College for the lump sum will be paid after the 1st banking day of July, the monthly instalment amounts must continue to be paid until full payment is received. The amount paid until full payment is received will be deducted from the total amount due.

What happens if I miss a monthly payment?

STEP 1	Week 1	FIRST sms reminder		
STEP 2	Week 2	SECOND sms reminder		
STEP 3	Week 3	FINAL sms reminder	Phone call reminder	
STEP 4	Week 4/5	-----	Phone call reminder	Written FINAL notice

FINAL STEP (Step 5)

If no official agreement has been made with Al Khalil College about repayment of tuition fees by the end of the month, Al Khalil College reserves the right to request for the remaining tuition fee to be in FULL by the 1st of the next monthly instalment due date. If this is not paid, this may result in the removal the student from the School register. For this to be applicable, Al Khalil College must follow the above set out procedure.

If my child leaves during the school Academic year, will I be entitled to a refund?

July and Aug payments are non-refundable deposit payments. Once a monthly instalment is made, this also becomes non-refundable. However, the following monthly instalment will not be collected for your child. If this is collected for any reason, such as failure to cancel direct debit, this amount will be refunded, so long as the student did not attend classes.

If my child leaves during the school Academic year, what happens to my direct debit?

It is the responsibility of the parent/guardian to cancel their direct debit for their child (ren) when their education at Al Khalil College discontinues. Any payments received after a student leaves, will be subject to a refund. However, to avoid confusion, the direct debit should be cancelled by the parent/guardian upon discontinuation of education.

The fees for my child have increased due to them moving up year group, what happens to my previous direct debit?

For students going from S2 in to S3, there is a fee increase.

For students going from S4 into S5, there is a fee increase.

For students going from S5 into S6, there is a fee increase.

If your child is moving through the year groups which have a fee increase, it is the responsibility of the parent/guardian to amend the direct debit amount so it aligns with the correct monthly fee. If this is not corrected and the previous, lower amount of fees are paid, Al Khalil College will outstanding balance is paid and the direct debit amount is amended immediately.